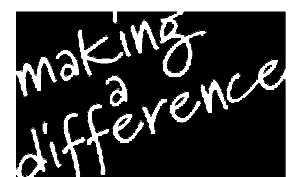


Overview and Scrutiny Committee

Tuesday, 29th
November, 2011
6.00 pm

Committee Room Two
Town Hall
Redditch



www.redditchbc.gov.uk

Access to Information - Your Rights

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:
www.redditchbc.gov.uk

If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact

**Jess Bayley and Michael Craggs
Overview and Scrutiny Support Officers**

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Minicom: 595528**

Welcome to today's meeting.

Guidance for the Public

Agenda Papers

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

Chair

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

Running Order

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

Refreshments : tea, coffee and water are normally available at meetings - please serve yourself.

Decisions

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

Members of the Public

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

Special Arrangements

If you have any particular needs, please contact the Committee Support Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

Further Information

If you require any further information, please contact the Committee Support Officer (see foot of page opposite).

Fire/ Emergency instructions

If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.

If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.

Do Not stop to collect personal belongings.

Do Not use lifts.

Do Not re-enter the building until told to do so.

The emergency Assembly Area is on Walter Stranz Square.

Declaration of Interests: Guidance for Councillors

DO I HAVE A "PERSONAL INTEREST" ?

- Where the item relates or is likely to affect your **registered interests** (what you have declared on the formal Register of Interests)

OR

- Where a decision in relation to the item might reasonably be regarded as affecting **your own** well-being or financial position, or that of your **family**, or your **close associates** more than most other people affected by the issue,

you have a personal interest.

WHAT MUST I DO? **Declare the existence, and nature, of your interest and stay**

- The declaration must relate to specific business being decided - a general scattergun approach is not needed
- **Exception** - where interest arises only because of your membership of another **public body**, there is no need to declare unless you **speak** on the matter.
- You **can vote** on the matter.

IS IT A "PREJUDICIAL INTEREST" ?

In general only if:-

- It is a personal interest **and**
 - The item affects your **financial position** (or conveys other benefits), or the position of your **family, close associates** or bodies through which you have a **registered interest** (or relates to the exercise of **regulatory functions** in relation to these groups)
- and**
- A member of public, with knowledge of the relevant facts, would reasonably believe the interest was likely to **prejudice** your judgement of the public interest.

WHAT MUST I DO? **Declare and Withdraw**

BUT you may make representations to the meeting before withdrawing, **if** the public have similar rights (such as the right to speak at Planning Committee).



Overview and Scrutiny Committee

Tuesday, 29th November, 2011

7.00 pm

Committee Room 2 Town Hall

Agenda

Membership:

Cllrs:	Phil Mould (Chair)	Bill Hartnett
	Mark Shurmer	Gay Hopkins
	(Vice-Chair)	Brenda Quinney
	Peter Anderson	Alan Mason
	Andrew Brazier	Luke Stephens
	Simon Chalk	
	Andrew Fry	

<p>1. Apologies and named substitutes</p>	<p>To receive apologies for absence and details of any Councillor (or co-optee substitute) nominated to attend this meeting in place of a member of this Committee.</p>
<p>2. Declarations of interest and of Party Whip</p>	<p>To invite Councillors to declare any interest they may have in items on the Agenda and any Party Whip.</p>
<p>3. Minutes (Pages 1 - 14)</p>	<p>To confirm the minutes of the most recent meeting of the Overview and Scrutiny Committee as a correct record.</p> <p>(Minutes attached)</p>
<p>4. Actions List (Pages 15 - 16)</p>	<p>To note the contents of the Overview and Scrutiny Actions List.</p> <p>(Report attached)</p>
<p>5. Petition - Town Centre Parking (Pages 17 - 18)</p>	<p>To receive and consider a petition concerning parking in Redditch Town Centre.</p> <p>(Petition prayer attached and verbal report to follow).</p> <p>(Abbey Ward);</p>
<p>6. Petition - Sexual Health Information Services for Young People (Pages 19 - 20)</p>	<p>To receive and consider a petition concerning sexual health information services for young people.</p> <p>(Petition prayer attached and verbal report to follow).</p>

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<p>7. Portfolio Holder Annual Report - Community Safety and Regulatory Services</p> <p>(Pages 21 - 24)</p> <p>Councillor Juliet Brunner</p>	<p>To receive an annual report from the Portfolio Holder for Community Safety and Regulatory Services, Councillor Juliet Brunner.</p> <p>(Questions attached verbal report to follow).</p> <p>(No Specific Ward Relevance);</p>
<p>8. Housing Trailblazers - Presentation</p> <p>E Hopkins, Housing Options Manager</p>	<p>To receive a presentation on the subject of the Housing Trailblazers scheme.</p> <p>(Report to follow)</p> <p>(No Specific Ward Relevance);</p>
<p>9. Medium Term Financial Plan 2012/13 - 2014/15</p> <p>J Pickering - Exec Director (Finance and Corporate Resources)</p>	<p>To consider a presentation on projected bids and savings for the forthcoming financial year and thereafter.</p> <p>(Verbal Report)</p> <p>(No Specific Ward Relevance);</p>
<p>10. Regional Scrutiny Network Meeting</p> <p>Councillor Phil Mould</p>	<p>To receive a verbal update on the outcome of the Regional Scrutiny Network meeting that took place at Birmingham University on Thursday 17th November 2011.</p> <p>(Verbal report).</p> <p>(No Specific Ward Relevance);</p>
<p>11. Executive Committee Minutes and Scrutiny of the Forward Plan</p> <p>(Pages 25 - 46)</p>	<p>To consider the minutes of the latest meeting(s) of the Executive Committee and also to consider whether any items on the Forward Plan are suitable for scrutiny.</p> <p>(Minutes to follow).</p>
<p>12. Portfolio Holder Annual Report - Leisure and Written Performance Report</p> <p>(Pages 47 - 60)</p> <p>J Godwin, Head of Leisure and Cultural Services</p>	<p>To consider the content of a written performance report outlining the content of services within the remit of the Portfolio Holder for Leisure and Tourism.</p> <p>(Report attached).</p> <p>(No Specific Ward Relevance);</p>

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<p>13. Task & Finish Reviews - Draft Scoping Documents</p> <p>Councillor Brenda Quinney</p>	<p>To consider any scoping documents provided for possible Overview and Scrutiny review.</p> <ul style="list-style-type: none">• Redditch Market – Proposed by Councillor Quinney. <p>(Draft scoping document circulated separately)</p> <p>(Abbey Ward);</p>
<p>14. Task and Finish Groups - Progress Reports</p> <p>Councillor Alan Mason, Councillor Simon Chalk, Councillor Gay Hopkins, Deputy Mayor 2011/12, Councillor Luke Stephens</p>	<p>To consider progress to date on the current reviews against the terms set by the Overview and Scrutiny Committee.</p> <p>The current reviews in progress are:</p> <ol style="list-style-type: none">a) Access for Disabled People – Chair, Councillor Alan Mason;b) Improving Recycling – Chair, Councillor Gay Hopkins;c) Promoting Sporting Participation – Chair, Councillor Luke Stephens; andd) Youth Services Provision – Chair, Councillor Simon Chalk. <p>(Oral reports)</p> <p>(No Specific Ward Relevance);</p>
<p>15. Health Overview and Scrutiny Committee</p> <p>Councillor Brenda Quinney</p>	<p>To receive a verbal update on the recent work of the Worcestershire Health Overview and Scrutiny Committee.</p> <p>(Verbal report)</p>
<p>16. Referrals</p>	<p>To consider any referrals to the Overview & Scrutiny Committee direct, or arising from:</p> <ul style="list-style-type: none">• The Executive Committee or full Council• Other sources. <p>(No separate report).</p>

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17. Work Programme

(Pages 61 - 66)

To consider the Committee's current Work Programme, and potential items for addition to the list arising from:

- The Forward Plan / Committee agendas
- External publications
- Other sources.

(Report attached)

18. Exclusion of the Press and Public

Should it be necessary, in the opinion of the Borough Director, during the course of the meeting to consider excluding the public from the meeting on the grounds that exempt information is likely to be divulged, it may be necessary to move the following resolution:

"That, under S.100 (A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (to be specified) of Part 1 of Schedule 12 (A) of the said Act".

These paragraphs are as follows:

Subject to the "public interest" test, information relating to:

- Para 1 – any individual;
- Para 2 – the identity of any individual;
- Para 3 – financial or business affairs;
- Para 4 – labour relations matters;
- Para 5 – legal professional privilege;
- Para 6 – a notice, order or direction;
- Para 7 – the prevention, investigation or prosecution of crime;

and may need to be considered as 'exempt'.



Overview and Scrutiny Committee

Tuesday, 8th November, 2011

MINUTES

Present:

Councillor Phil Mould (Chair), Councillor Mark Shurmer (Vice-Chair) and Councillors Peter Anderson, Andrew Brazier, Andrew Fry, Bill Hartnett, Gay Hopkins, Brenda Quinney, Alan Mason and Luke Stephens

Also Present:

Councillors Brandon Clayton, Roger Hill and Robin King
M Collins (Independent Vice Chair, Standards Committee)

Officers:

H Broughton, K Dicks, C Felton, S Horrobin, D Kesterton and L Tompkin

Overview and Scrutiny Support Officers:

J Bayley and M Craggs

109. APOLOGIES AND NAMED SUBSTITUTES

An apology for absence was received from Councillor Simon Chalk.

110. DECLARATIONS OF INTEREST AND OF PARTY WHIP

There were no declarations of interest nor of any party whip.

111. MINUTES

RESOLVED that

the minutes of the meeting of the Committee held on Tuesday 18th October 2011 be confirmed as a correct record and signed by the Chair.

112. ACTIONS LIST

Members considered the latest version of the Committee's Actions List.

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Chair

Overview and Scrutiny

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Tuesday, 8th November, 2011

As requested at the previous meeting of the Committee Officers had obtained further information about a proposal for joint scrutiny training to take place in Worcestershire. The training would consist of an introduction to scrutiny and would be provided in June 2012 at Worcester County Hall. New Members in particular would be encouraged to participate in the training. Further information about the course facilitator, dates and the financial costs involved remained to be confirmed.

RESOLVED that

the Committee's Actions List be noted.

113. SCRUTINY OF THE FORWARD PLAN

The Committee reviewed the contents of the Forward Plan but did not identify any items as suitable for pre-scrutiny.

114. TASK & FINISH REVIEWS - DRAFT SCOPING DOCUMENTS

There were no draft scoping documents for consideration.

115. TASK AND FINISH GROUPS - PROGRESS REPORTS

The Committee received the following reports in relation to current reviews:

a) Facilities for Disabled People – Chair, Councillor Alan Mason

Councillor Mason informed Members that the group had concluded that the original terms of reference for the review had been too broad. Consequently, the group had reviewed their terms of reference and had agreed to focus on how people with disabilities accessed the town.

The group were proposing to complete their review by 17th April 2012. In order to achieve this target date individual members of the group had been allocated responsibility for addressing particular objectives detailed in the group's terms of reference.

b) Improving Recycling – Chair, Councillor Gay Hopkins

Members were advised that the group had convened their first meeting the previous week. During this meeting information about existing recycling rates and practices had been presented for Members' consideration.

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There were numerous areas that could be investigated as part of the review. In particular, recycling rates at blocks of flats, recycling arrangements at local supermarkets and the potential use of incentives to encourage an increase in recycling had been identified by the group.

The Committee was advised that at the following meeting of the group Members would visit the Envirosort plant in Norton, Worcestershire.

c) Promoting Sporting Participation – Chair, Councillor Luke Stephens

Members were advised that unfortunately there had been no further meetings of the group since the previous update to the Committee. However, an interview was due to take place with relevant Officers to discuss the participation of people with disabilities in sporting activities provided by Redditch Borough Council.

d) Youth Services Provision – Chair, Councillor Simon Chalk

Members were advised that the group had recently interviewed relevant Officers to obtain further information about Redditch Student Council. The group had organised a number of further interviews with relevant Officers to discuss the provision of leisure services to young people and approaches that could be taken to promote youth activities more effectively. The group was also intending to review the county cabinet's decision about provision of positive activities for young people in December.

RESOLVED that

- 1) **the terms of reference for the review of disabilities be altered to focus on access to the town as requested by the group;**
- 2) **the title of the review be altered to Access for Disabled People Task Group; and**
- 3) **the update reports be noted.**

116. HEALTH OVERVIEW AND SCRUTINY COMMITTEE

Councillor Quinney was formally requested to present a petition that had been received from pupils at Arrow Vale High School about Time 4 You sexual health services for the consideration of the Health Overview and Scrutiny Committee.

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Members were advised that the following meeting of the Health Overview and Scrutiny Committee was due to take place on Wednesday 9th November.

RESOLVED that

Councillor Quinney present the petition from pupils at Arrow Vale High School on the subject of Time 4 You sexual health services for the consideration of the Health Overview and Scrutiny Committee.

117. CRIME AND DISORDER SCRUTINY PANEL - CHAIR'S UPDATE

The Chair of the Redditch Crime and Disorder Scrutiny Panel, Councillor Bill Hartnett, delivered a presentation on the subject of the most recent meeting of the Panel that took place on Wednesday 26th October 2011.

Members were advised that during the meeting a presentation had been delivered on the subject of the performance management framework that had been adopted by Redditch Community Safety Partnership in 2011. This report confirmed that crime rates for most categories of crime were falling in Redditch and the town was a safe place in which to live. The panel had been impressed by the positive work of the partnership and would be issuing a press release to promote this work to the public.

The panel had been advised during the presentation that levels of racially aggravated offences and harassment offences had increased when compared to the same period the previous year. The new mosque in Redditch had been vandalised during this period. However, it was difficult to confirm whether this had occurred as a result of a racially aggravated offence or due to the fact that until the building works were completed the mosque was a vacant property which was more likely to be targeted by vandals.

The panel had expressed concerns, however, about the proposed introduction of a joint North Worcestershire Community Safety Partnership, which would replace the separate partnerships that currently operated in Bromsgrove, Redditch and Wyre Forest districts. In particular, Members were concerned that a joint partnership would not be able to address the particular needs and priorities of Redditch residents to the same extent as the Redditch Community Safety Partnership.

Members also expressed concerns about the implications of a joint partnership for crime and disorder scrutiny. During a recent meeting of the Worcestershire Joint Chairs and Vice Chairs

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Scrutiny Network representatives present at the meeting had advised that Members in the south of the county had struggled to scrutinise the performance of the joint South Worcestershire Community Safety Partnership effectively. Members concurred that there was a risk that similar problems could occur in the north of the county if the community safety partnerships in north Worcestershire were merged.

RECOMMENDED that

Redditch Borough Council does not approve the merger of Redditch Community Safety Partnership (RCSP) with Bromsgrove Community Safety Partnership (BCSP) and Wyre Forest Community safety Partnership (WFCSP) resulting in the creation of a North Worcestershire Community Safety Partnership (NWCSP).

118. PETITION APPEAL - SAVE BROCKHILL GREEN BELT

Members were advised that the item had been withdrawn at the request of the lead petitioners. The petition appeal was therefore not considered during the meeting.

119. PORTFOLIO HOLDER ANNUAL REPORT - HOUSING, LOCAL ENVIRONMENT AND HEALTH

Further to consideration of the Portfolio Holder for Housing, Local Environment and Health's written report at the previous meeting of the Overview and Scrutiny Committee, on 18th October 2011, and Members' agreed questions to be put to the Portfolio Holder, Councillor Brandon Clayton, in respect of his Annual Report to the Committee, the following responses were provided:

- 1) What action has been taken to provide more social housing in Redditch?

Members were advised that Redditch Borough Council was actively investigating opportunities to provide affordable housing options throughout the Borough. In 2010/11 the Council had developed 100 new affordable homes, which comprised a mixture of social rented homes, intermediate rented homes and shared equity homes. The Council was aiming to provide approximately 200 further affordable homes in 2011/12.

The Council had worked with the Homes and Community Agency's (HCA's) four year funding programme, which enabled the Council to access government funds in order to subsidise affordable housing. As part of this process funding

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had been secured for affordable housing at Marfield Farm, Church Hill, and for Dorothy Terry House.

2) What are the current trends in relation to:

a) homelessness enquiries to Redditch Borough Council?

Members were advised that the total number of homelessness enquiries between April 2010 and April 2011 was 302. The Council had helped 218 of the people who made these initial enquiries to avoid becoming homeless.

b) the number of statutorily homeless people being housed by Redditch Borough Council?

The Committee was informed that between April 2010 and April 2011 20 people classified as statutorily homeless were housed by either Redditch Borough Council or relevant local partner organisations.

The Council was keen to ensure that vulnerable people were housed in temporary accommodation whilst waiting to secure a permanent residence. At any one time 14 dispersal units were maintained by the Council to accommodate individuals in this position. The properties used as dispersal units varied over time to ensure that appropriate use was made of the Council's housing stock.

The Council did not accommodate people in hostels within the Borough and only occasionally utilised bed and breakfast accommodation in emergency situations. However, some individuals who required specialist treatment for substance abuse were provided with accommodation in hostels outside the Borough where appropriate services could be accessed.

3) What affect on the capital programme will the purchase of the housing stock have?

The Committee was advised that it was difficult to answer the question at this stage. Officers were scheduled to present a report on the capital programme the following month and it was anticipated that further clarification would then be made available.

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- 4) What action is Redditch Borough Council taking to reduce the number of empty properties within the town to as close to 0 as possible? What obstacles, if any, are there in relation to reducing the number of empty properties?

Members were advised that at any one time there could be numerous empty properties located within the Borough. These properties were classified as short-term empty properties if they were empty for less than six months and as long-term empty properties if they were vacant for more than six months. The Council was keen to minimise the number of long-term vacant properties. There were many reasons why a property might become empty for lengthy periods of time, including the hospitalisation of the owners or ongoing probate arrangements. In each case appropriate action needed to be taken.

In Redditch 265 properties had been empty for more than six months by the date of the meeting. This compared favourably to the same time in 2008 when there had been an estimated 386 long-term empty properties. The long-term empty properties within the Borough were all privately owned. The Council had limited powers in relation to privately owned properties, though could intervene in certain circumstances such as for environmental health reasons.

The introduction of the New Homes Bonus (NHB) would encourage local authorities to invest in work to reduce the number of empty homes. Local authorities would be rewarded in the same way for returning an empty home to use as they were already rewarded for developing new homes. This reward consisted of the equivalent of Council tax income to the local authority for the six financial years after the property had been returned for use.

- 5) What initiatives are you considering to increase the rates of recycling in Redditch?

The Council was co-ordinating a three month campaign to increase awareness amongst residents about waste and recycling services. Adverts had been displayed on the Council's refuse vehicles as well as in local print media. The Council had also produced banners for the campaign which would be displayed in the Kingfisher Shopping Centre and other public spaces over the festive period. This process formed part of a wider campaign that had been launched by the Council's Environmental Services and would be taking place in stages.

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Unfortunately, Members were advised that despite an increase in the number of items that residents could recycle using the Council's recycling service there had been a decrease in the rate of recycling in the Borough. The reasons for this decline were difficult to confirm, though there were various factors which could impact on recycling rates, which included the provision of independent recycling facilities at local supermarkets. The Council was anticipating the Increasing Recycling Task and finish Group would help to identify suitable actions that could be taken to improve recycling rates within the Borough.

RESOLVED that

the report be noted.

120. TASK AND FINISH GROUP MONITORING REPORT - LOCAL STRATEGIC PARTNERSHIP (LSP)

The Committee received a monitoring report which detailed the actions that had been taken to implement the fifteen recommendations proposed by the Local Strategic Partnership (LSP) Task and Finish Group.

Members were advised that the majority of the group's recommendations had been implemented since the conclusion of the review in August 2010. However, no action had been taken in response to recommendation two, concerning the requirement for the Redditch Partnership to convene an annual "We Are Redditch" event. The intention of this event would have been to inform the public about the work of the partnership and to consult over local priorities.

The partnership had finalised the Redditch Sustainable Community Strategy (SCS), which detailed core priorities and action plans for the Borough, in 2011. The content of this strategy had partly been based on information provided by residents who had been consulted during events in the Kingfisher Shopping Centre in January 2010 and at the Morton Stanley Festival in August 2010. The partnership had therefore concluded that no further consultation was required in 2011. However, an event had been held in June to which all partners had been invited. This had provided an opportunity for partner organisations to review the SCS and the actions that had been taken to address the partnership's priorities. It was anticipated that further consultation with the public would follow in 2012.

Members welcomed the action that had been taken in response to the majority of the group's recommendations. However, concerns

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were expressed about the fact that no public consultation had been undertaken in 2011 by the partnership. Public consultation was considered to be important to ensure that the partnership remained aware of changing needs and priorities within the local community. The partnership was therefore urged to hold a further public consultation event as soon as possible.

The frequency with which copies of the minutes from meetings of the LSP board were made available for Members' consideration, as proposed in recommendation 5, was also discussed. Members were advised that the minutes were circulated by email to all Members, though could also be accessed on the Council's website. The following meeting of the LSP board was due to take place on 19th December 2011 at Redditch Football Club and it was anticipated that the minutes would be available in the new year.

RESOLVED that

the report be noted.

121. SUSTAINABLE COMMUNITY STRATEGY - MONITORING UPDATE REPORT

The Committee received and considered a monitoring update report on the subject of the Redditch Sustainable Community Strategy (SCS).

Education attainment levels and raising the aspirations of young people was one of the key priorities of the Redditch Partnership. An action plan, detailing specific actions to address this priority, had been developed by the partnership. In addition, the Redditch Local Children's Partnership had been established as a sub-group to co-ordinate action for children and young people.

Worcestershire County Council had responsibility for education and positive activities for young people and a number of representatives from the county council were appointed to the partnership's board and relevant theme groups. The partnership helped to hold Worcestershire County Council to account for actions that the local authority was taking to improve education attainment levels in Redditch. Progress was being made and the partnership's board had recently been advised that G.C.S.E results for grades A* - C in Redditch had increased by nine per cent when compared to the previous year.

The LSP's primary role was to help raise aspirations for young people outside the school environment. As part of this process the LSP had organised a careers fair which had taken place in summer 2011. Young people attending the fair had had an opportunity to

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learn about the different types of careers that they could pursue as well as about local employers. A further careers fair had been organised to take place in June 2012 and it was anticipated that the fair would become an annual event.

Members welcomed the provision of a careers fair in Redditch. However, it was suggested that improvements could be made to future careers fairs. In particular, Members suggested that there was a need to reduce the number of employment agencies represented at the careers fairs. Instead, it was suggested that more companies should be encouraged to attend to promote the different industries in which offered employment in Redditch as well as to advertise job and apprenticeship opportunities.

RESOLVED that

the report be noted.

122. GRITTING AND SNOW CLEARANCE - REDDITCH BOROUGH COUNCIL APPROACH - PRE-SCRUTINY

The Committee received the *Gritting and Snow Clearance – Redditch Borough Council's Approach* report for pre-scrutiny.

Members were advised that the report outlined existing practices at Redditch Borough Council which were implemented during periods of inclement weather. The report had been produced to provide the Council with an opportunity to formalise this approach. As part of this process the Council would continue to concentrate on providing snow clearance and gritting services at Council venues, such as the crematorium and cemeteries.

Worcestershire County Council, rather than Redditch Borough Council, had responsibility for gritting and snow clearance on the town's highways and for installing and replenishing grit bins situated on adopted highways. The two local authorities in recent years had started to work closely together during periods of inclement weather to ensure that effective use was made of available resources and particularly problematic areas could be prioritised.

Redditch Borough Council was in the process of procuring specialist equipment to assist with snow clearance and gritting in the town. This would include purchasing snow blades which could be fitted to existing vehicles used by the Council to assist with snow clearance. The Council was anticipating that the equipment could be purchased at a cost of approximately £20,500.

Members praised the work of relevant Redditch Borough Council Officers during the inclement weather in the winter 2010/11. This

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positive assessment of the work of Borough Officers had been endorsed by the Gritting Short, Sharp Review Group. However, Members expressed disappointment with the gritting and snow clearance services that had been provided by Worcestershire County Council. Members expressed concern that similar issues, that had been identified by the Gritting review group, did not appear to have been addressed in either the report or in a separate written submission to the Committee and it was questioned whether the problems that had been identified by the group would be acknowledged and addressed by Worcestershire County Council in future periods of inclement weather.

Officers explained that Worcestershire County Council and Redditch Borough Council both acknowledged that mistakes had been made the previous year and lessons had been learned. As part of this process modifications had been made to Worcestershire County Council's website to ensure that maps locating grit bins and demonstrating primary and secondary gritting routes could easily be accessed by the public. Furthermore, the two Councils had determined that whilst Redditch Borough Council could only maintain a stock of 90 tonnes of salt, additional salt stocks could be obtained from Lydiate Ash or Alvechurch in emergency circumstances in future years.

Following consideration of the Gritting review group's final report by the Executive Committee in May 2011 the Leader of the Council and Chief Executive had met with relevant representatives of Worcestershire County Council to discuss concerns raised in the report. The need for collaborative working between the two Councils had been agreed. Furthermore, constructive actions, such as the potential for County Officers to train Redditch Borough Council staff to drive snow clearance vehicles, had been discussed. It had also been agreed that Redditch Borough Council's communications team would co-ordinate communications in Redditch during periods of inclement weather to ensure that Councillors and residents were updated on action as well as ongoing risks.

In order to address the Committee's remaining concerns it was suggested that a further meeting between relevant Officers from Redditch Borough Council and Worcestershire County Council should be organised. Members suggested that this meeting should be regarded as an urgent priority and should take place as soon as possible prior to the beginning of winter.

RECOMMENDED that

- 1) the following policy be adopted with regards to gritting and snow clearance:**

Overview and Scrutiny

Committee

Tuesday, 8th November, 2011

Redditch Borough Council will strive to keep the following areas clear of snow and ice and safe to use:

- a) **crematorium and cemeteries to allow funerals to continue;**
 - b) **Redditch Borough Council staff car parks to ensure that there are suitable parking areas for Council staff who are getting into work to provide essential services;**
 - c) **key Council sites like the Town Hall and district centres to assist local shops and businesses and enable residents to access services;**
 - d) **gritting/snow clearance at other areas including Council sheltered accommodation will only be carried out subject to available resources; gritting/snow clearance at Council owned sheltered accommodation will be to allow the home Support Service Access to residents;**
- 2) **the Council will not provide grit bins on any highway land but may provide grit bins on its own land to enable gritting to take place – e.g. at leisure sites;**
 - 3) **further publicity is undertaken to ensure that residents are aware of how the Council will deal with gritting/snow clearance and what to do when bad weather affects their waste collection service;**
 - 4) **Officers purchase appropriate snow clearance and gritting equipment from within existing budgets; and**
 - 5) **relevant Officers from Redditch Borough Council arrange a meeting with relevant Officers from Worcestershire County Council in advance of winter 2011/12 to discuss additional issues raised in the Gritting Short, Sharp Review Group's final report and arrangements for gritting and snow clearance in Redditch for the winter.**

123. REFERRALS

There were no referrals.

Overview and Scrutiny

Committee

Tuesday, 8th November, 2011

124. WORK PROGRAMME

Members were advised that the Committee was due to receive two petitions for consideration during the meeting of the Committee on 29th November 2011. These would consist of a petition on the subject of car parking in Redditch town centre and a petition from Arrow Vale High School concerning the provision of Time 4 You sexual health services to young people. The Committee would also be receiving a proposal to launch a review of Redditch market at this meeting.

Officers advised that two reports were scheduled for the Committee's consideration as part of the budget setting process. The first of these reports, detailing proposed budget bids and savings, would be considered during the meeting of the Committee on 29th November. The second report was due to be considered at a meeting of the Committee on 14th February 2012 and would entail a more detailed report on the proposed budget for 2012/13.

Due to the significant size of the agenda on 29th November the chair had proposed that a report on the subject of Youth Employment at Redditch Borough Council should be considered later in the year. However, concerns remained that the meeting could be relatively lengthy. Consequently, Members agreed to start the following meeting at 6.00 p.m.

RESOLVED that

the Committee's Work Programme be noted.

The Meeting commenced at 7.00 pm
and closed at 9.30 pm

Actions requested by the Overview and Scrutiny Committee

Date Action Requested	Action to be Taken	Response
18th October 2011 1	Members requested that the potential to remove a number of unused bin cupboards from council properties in order to discourage fly tipping be investigated further. In particular it was suggested that conditions in Mickleton Close should be reviewed further.	This task may take some time to be completed. Lead Officer, Head of Housing, estimated completion date, not specified. TO BE DONE
8th November 2011 2	Members sought clarification on who had been commissioned to provide care at Dorothy Terry House, a specialist rented unit 'housing with care' scheme for people with dementia.	Relevant information sent by email to Members on 9th November 2011 DONE
8th November 2011 3	Members requested further information on the Council's campaign schedule for reducing fly-tipping, food waste, and dog fouling in the Borough; and increasing rates of recycling.	Relevant information sent by email to Members on 9th November 2011 DONE

Petition Prayer

Petition for Short Stay Parking in Redditch, Church Green and Surrounding Areas

By signing this petition we are in support of the above and feel it will encourage us and others to support the local businesses and facilities on the Church Green and surrounding areas more so by creating a 20 minutes short stay or drop off zone.

Lead Petitioner: Mr A. P. Mitchell
Number of signatures: 336.

Petition Prayer
Arrow Vale High School Time 4 U Sexual Health Service

Time 4 U is a free, confidential and non-judgemental sexual health service offering advice and support to young men and women under 21 in a relaxed and friendly environment.

You need to talk about:

- Pregnancy / pregnancy testing
 - Contraception (including emergency contraception)
 - Obtaining free condoms
 - Healthy lifestyles
 - Staying safe
 - Drugs
 - Chlamydia testing
- And other sexually transmitted infections.

But the Council is planning to close Time 4 U down at Arrow Vale. If the Council do shut this down they will be preventing students and young adults from receiving the help they need and want so please help us SAVE TIME 4 U!!

WE THE UNDERSIGNED AGREE THAT TIME FOR YOU SHOULD BE SAVED AND THAT TIME 4 U GIVE A POSITIVE IMPACT AND AT ALL TIMES SHOULD BE AVAILABLE TO USE THEREFORE WE ARE SIGNING TO KEEP IT GOING AT ARROWVALE HIGH SCHOOL.

(The signatures have not been published)

Lead Petitioner: Mr P. Compton

Number of signatures: 159



Overview & Scrutiny

No Direct Ward Relevance

Committee

29th November 2011

PORTFOLIO HOLDER ANNUAL REPORTS: QUESTIONS AND SUBJECTS FOR DISCUSSION WITH COUNCILLOR JULIET BRUNNER, PORTFOLIO HOLDER FOR COMMUNITY SAFETY AND REGULATORY SERVICES

The following questions have been suggested by Members of the Overview and Scrutiny Committee. These questions will be posed to Councillor Juliet Brunner, Portfolio Holder for Community Safety and Regulatory Services at the Overview and Scrutiny Committee meeting on Tuesday 29th November 2011.

- 1) What affect will the cuts in Police numbers have on crime and disorder in Redditch?
- 2) What will the future provision of Police Community Support Officers (PCSOs) be in Redditch?
- 3) To what extent have the location of CCTV cameras in Redditch been reviewed and, in particular, how possible would it be to relocate CCTV cameras from existing locations to areas of greater need if considered necessary?
- 4) What action, if any, is planned to address the noise caused by scrap metal dealers? To what extent can this be addressed through licensing processes?
- 5) What will the implications of the introduction of directly elected police commissioners for community safety budgets? What implications, if any, will there be for CCTV systems in the town?

Overview & Scrutiny

Committee

29th November 2011

NB Note draft revision /Update – Page 2. S

REDDITCH BOROUGH COUNCIL **GUIDE TO / FOR PORTFOLIO HOLDERS**

Portfolio Holders are appointed annually by the Council (separate sheet refers) and between them cover all areas of the Council's work and responsibility.

"Portfolio" indicates a specified area of responsibility allotted by formal resolution, for the purposes listed below.

"Portfolio Holder" indicates a member of the Council's Executive Committee who, within the allotted area of responsibility,

CAN	1.	Monitor Council performance informed by documents such as: <ul style="list-style-type: none"> • Community Strategy • Corporate Plan • Service Plans • Budgets • E.Government statements • BVPI's / Local PI's (separate document available) • Forward Plan 	*
	2.	Monitor the implementation of Council policy and decisions informed, in addition to the above, by <ul style="list-style-type: none"> • Council reports and Minutes • Personal contact with Officers 	*
	3.	Act as consultee for Members and Officers <ul style="list-style-type: none"> • Formally, in accordance with approved delegations of authority to Officers • Informally for general reference. 	*
	4.	Act as "Spokesperson" for the Council in relation to Press / Media / outside the	

Overview & Scrutiny

Committee

29th November 2011

		Council, but not exclusively (other Members may also have this shared role) (Council decision – 11th October ??)	
	5.	Act as “Rapporteur” a) to report annually to Overview & Scrutiny on the Services for which the Portfolio Holder has responsibility; and b) to act as a channel for feedback from representatives of outside bodies which fall within the remit of the Portfolio Holder. (Council Annual Meeting 22 nd May 2006)	
	6.	the role of Portfolio Holders be expanded to include a higher level of involvement with the Local Strategic Partnership, and, more specifically, with relevant Sub-Groups of the Redditch Partnership, as and when formed. (Exec January 2007 / Council ...)	
CANNOT		Act with delegated authority in any personal capacity (PFHs cannot therefore commit resources – financial / staffing, without further authority – Exec., Council, or Officer authority)	
			*
MAY	1.	Represent and “sponsor” their allotted Portfolio(s) at meetings of the Executive and the Council, and, <i>where appropriate</i> , at other Council meetings, e.g. O&S.	
	2.	Develop closer working relationship with relevant lead Directors and, via Directors, other relevant Officers.	
	3.	Attend relevant meetings, e.g. relevant O&S meetings, beyond those to which formally appointed by the Council <ul style="list-style-type: none"> • As an approved duty where invited to the meeting • Also as an approved duty when present on own initiative. <p style="text-align: right;">in accordance with current approved constitutional requirements.</p>	
	4.	Seek to trigger reports to <ul style="list-style-type: none"> • the Executive or Council, via normal report / 	

Overview & Scrutiny

Committee

29th November 2011

		<p>agenda preparation processes</p> <ul style="list-style-type: none"> • Regulatory Committees, via normal report / agenda preparation processes • Overview and Scrutiny Committee <p>in accordance with current approved constitutional requirements.</p>	

G:M&C/Members/Portfolio Holder Guide
& Constitution / Const.documents/revised sms/8.7.6/16.7.7

EXECUTIVE COMMITTEE LEADER'S

FORWARD PLAN

1st December 2011 to 31st March 2012

(published as at 16th November 2011)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision.
e.g. to approve a new policy or variation to the approved budget.)

This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from: 9am to 5pm Mondays to Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Carole Gandy	Leader of the Council and Portfolio Holder for Community Leadership & Partnership
Councillor Michael Braley	Deputy Leader and Portfolio Holder for Corporate Management
Councillor Juliet Brunner	Portfolio Holder for Community Safety & Regulatory Services
Councillor Brandon Clayton	Portfolio Holder for Housing, Local Environment & Health
Councillor J Pearce	Portfolio Holder for Planning, Regeneration, Economic Development & Transport
Councillor Derek Taylor	Portfolio Holder for Leisure & Tourism
Councillor G Chance	
Councillor M Hall	
Councillor Debbie Taylor	

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: denise.sunman@bromsgroveandredditch.gov.uk

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Council	16 Jan 2012		Homes Insulation Funding	Key	Councillor Michael Braley, Councillor Brandon Clayton	*Executive Committee will make recommendations to Council following its meeting on 6 Dec 2011
2	Executive	6 Dec 2011		Medium Term Financial Plan 2012/13 - 2014/15	Key	Councillor Michael Braley	*Executive Committee will make recommendations to Council following its meeting on 6 Dec 2011
3	Executive	6 Dec 2011		Quarterly Performance Report - Quarter 2 - July to September 2011	Non-Key	Councillor Michael Braley	
4	Executive	6 Dec 2011		Quarterly Budget Monitoring - Quarter 2 - July to September 2011	Non-Key	Councillor Michael Braley	
5	Executive	6 Dec 2011		Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 2 - July to September 2011	Non-Key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
6	Executive	6 Dec 2011		Quarterly Customer Services Monitoring - Quarter 2 - July to September 2011	Non-Key	Councillor Michael Braley	
7	Executive	6 Dec 2011		Quarterly Monitoring - Write Off of Debts - Quarter 2 - July to September 2011	Non-Key	Councillor Michael Braley	
8	Executive	6 Dec 2011		Sickness Absence Performance Report - Quarter 2	Non-Key	Councillor Michael Braley	
9	Council	16 Jan 2012	17 Oct 2011	Core Strategy - Consultation	Key	Councillor Jinny Pearce	*Executive Committee will make recommendations to Council following its meeting on 10 Jan 2012
10	Council	20 Feb 2012	5 Dec 2011	Housing Revenue Account - Outcome of Review	Key	Councillor Brandon Clayton	*Executive Committee will make recommendations to Council following its meeting on 31 Jan 2012

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
11	Council	20 Feb 2012		Statutory Development Management Services - Proposed Fees	Key	Councillor Jinny Pearce	*Executive Committee will make recommendations to Council following its meeting on 31 Jan 2012
12	Executive	31 Jan 2012	11 Nov 2010	Street Naming Policy - Review	Key	Councillor Michael Braley	
13	Council	20 Feb 2012		Medium Term Financial Plan 2013/14 - 2014/15	Key	Councillor Michael Braley	*Executive Committee will make recommendations to Council following its meeting on 31 Jan 2012
14	Council	20 Feb 2012		Fees and Charges 2012/13	Key	Councillor Michael Braley	*Executive Committee will make recommendations to Council following its meeting on 31 Jan 2012
15	Executive	13 Mar 2012		Quarterly Performance Report - Quarter 3 - October to December 2011	Non-Key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
16	Executive	13 Mar 2012		Quarterly Budget Monitoring - Quarter 3 - October to December 2011	Non-Key	Councillor Michael Braley	
17	Executive	13 Mar 2012		Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 3 - October to December 2011	Non-Key	Councillor Michael Braley	
18	Executive	13 Mar 2012		Quarterly Customer Services Monitoring - Quarter 3 - October to December 2011	Non-Key	Councillor Michael Braley	
19	Executive	13 Mar 2012		Quarterly Monitoring - Write Off of Debts - Quarter 3 - October to December 2011	Non-Key	Councillor Michael Braley	
20	Executive	13 Mar 2012		Constitution - Review	Non-Key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
21	Executive		4 Oct 2011	Housing Allocations Policy - Review	Key	Councillor Brandon Clayton	New date to be identified
22	Executive		4 Oct 2011	Roxboro House - Disposal Options	Key	Councillor Brandon Clayton	New date to be identified
23	Executive		12 Jan 2011	Town Centre Landscape Improvements (including Church Green)	Key	Councillor Brandon Clayton, Councillor Jinny Pearce	New date to be identified

KEY DECISION

Proposed to be made by the Executive on 6 Dec 2011

<p>LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley, Councillor Brandon Clayton</p>	<p>ITEM Homes Insulation Funding</p>	<p>WARDS AFFECTED All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Housing and the Affordable Warmth Strategy 2003 REPORT AUTHOR S Shammon Area Environmental Health Officer</p>	<p>SUMMARY Worcestershire County Council has offered £40,000 for cavity wall and loft insulation measures for householders aged 60 years or over as part of the Warmer Worcestershire initiative.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN A decision is required by Council to accept the funding and conditions applicable concerning branding, reporting and application criteria</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation <u>Stakeholders</u> Worcestershire County Council Warmer Worcestershire Network Act On Energy</p>	<p>Consultation Period or Dates Not applicable</p>
<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH Not applicable</p>		

Item No. 2

KEY DECISION

Proposed to be made by the Executive on 6 Dec 2011

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Michael Braley</p>	<p>ITEM</p> <p>Medium Term Financial Plan 2012/13 - 2014/15</p>	<p>WARDS AFFECTED</p> <p>(No Specific Ward Relevance);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>None.</p> <p>REPORT AUTHOR</p> <p>J Pickering - Exec Director (Finance and Corporate Resources)</p>	<p>SUMMARY</p> <p>To consider an update on the budget position for 2012/13 and 2014/15.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive on 10 Jan 2012

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
<p>Councillor Jinny Pearce</p> <p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Planning and Regeneration</p> <p>REPORT AUTHOR E Baker Acting Development Plans Manager</p>	<p>Core Strategy - Consultation</p> <p>SUMMARY To seek endorsement of the Core Strategy Consultation including:</p> <ul style="list-style-type: none"> - Appendix A - Officer Responses to Core Strategy Consultation 21st January – 4th March 2011; - Appendices B to L - as part of the Local Development Framework (LDF) Evidence Base. Appendix B for use in Development Management decision making; - Appendix M - (Local Development Scheme No.5) with revised Local Plan timescales. 	<p>All Wards;</p> <p>REASONS FOR BEING ON THE FORWARD PLAN</p>

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
	Members and the Planning Advisory Panel (PAP)	Planning Advisory Panel meetings between October and December 2011
DECISIONS TO BE MADE IN PARTNERSHIP WITH		
Not applicable		

KEY DECISION

Proposed to be made by the Executive on 31 Jan 2012

<p>LEAD MEMBER / PORTFOLIO HOLDER Councillor Brandon Clayton</p>	<p>ITEM Housing Revenue Account - Outcome of Review</p>	<p>WARDS AFFECTED All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Housing REPORT AUTHOR L Tompkin Head of Housing and Community Services</p>	<p>SUMMARY To consider the final outcome of the Review of the Housing Revenue Account.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN To seek agreement for the Council's 30 year Business Plan and to agree the financial payment of debt</p>
<p>CONSULTATION DETAILS Briefings Attendance at Borough Tenants Forum Letter to tenants</p>	<p>Method of Consultation Councillors Borough Tenants Forum Directors and Heads of Service, Redditch Borough Council</p>	<p>Consultation Period or Dates October - November 2011</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable

KEY DECISION

Proposed to be made by the Executive on 31 Jan 2012

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
<p>Councillor Jinny Pearce</p> <p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Planning and Regeneration</p> <p>REPORT AUTHOR A Rutt Development Control Manager</p>	<p>Statutory Development Management Services - Proposed Fees</p> <p>SUMMARY To consider proposed Planning Application fees as a result of recent changes to legislation, which requires Local Planning Authorities to set their own Planning Application Fees.</p>	<p>All Wards;</p> <p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS Website consultation. Agents focus group debate / discussion and comment.</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates To be confirmed</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No. 12

KEY DECISION

Proposed to be made by the Executive on 31 Jan 2012

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
<p>Councillor Michael Braley</p> <p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Background Papers: none specified.</p> <p>REPORT AUTHOR D Poole, Head of Business Transformation</p>	<p>SUMMARY To consider a review of the Street Naming Policy.</p>	<p>All Wards;</p> <p>REASONS FOR BEING ON THE FORWARD PLAN</p>
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p>		

Item No. 13

KEY DECISION

Proposed to be made by the Executive on **31 Jan 2012**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
<p>Councillor Michael Braley</p> <p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER None.</p> <p>REPORT AUTHOR J Pickering - Exec Director (Finance and Corporate Resources)</p>	<p>Medium Term Financial Plan 2013/14 - 2014/15</p> <p>SUMMARY To make recommendations on the Capital and Revenue Budgets and on the Council Tax Level for 2012/13.</p>	<p>(No Specific Ward Relevance);</p> <p>REASONS FOR BEING ON THE FORWARD PLAN</p>
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p>		

Item No. 14

KEY DECISION

Proposed to be made by the Executive on 31 Jan 2012

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Michael Braley	Fees and Charges 2012/13	All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Finance and Resources REPORT AUTHOR T Kristunas, Head of Finance and Resources	SUMMARY To consider the proposed fees and charges for 2012/13 for the Council's chargeable services.	REASONS FOR BEING ON THE FORWARD PLAN
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No. 21

KEY DECISION

Proposed to be made by the Executive – date to be identified

<p>LEAD MEMBER / PORTFOLIO HOLDER Portfolio Holder Housing and Health, Councillor Brandon Clayton</p>	<p>ITEM Housing Allocations Policy - Review</p>	<p>WARDS AFFECTED (No Specific Ward Relevance);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER None. REPORT AUTHOR L Tompkin, Head of Housing</p>	<p>SUMMARY To consider a review of the Housing Allocations Policy.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive – date to be identified

LEAD MEMBER / PORTFOLIO HOLDER Portfolio Holder Housing and Health, Councillor Brandon Clayton	ITEM Roxboro House - Disposal Options	WARDS AFFECTED (Central Ward);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Housing REPORT AUTHOR Daniel Russell Housing Enabling Officer	SUMMARY To consider the options for disposal of Roxboro House. [The report may contain exempt information as defined in S.100 of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, as they may contain information relating to financial or business affairs. In view of this it is anticipated that discussion of these matters may take place after the exclusion of the public.]	REASONS FOR BEING ON THE FORWARD PLAN Committee decision required

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
	RSL Partners, Property Agents and other Officers.	N/A
DECISIONS TO BE MADE IN PARTNERSHIP WITH		
N/A		

KEY DECISION

Proposed to be made by the Executive – date to be identified

<p>LEAD MEMBER / PORTFOLIO HOLDER Councillor Brandon Clayton, Councillor Jinny Pearce</p>	<p>ITEM Town Centre Landscape Improvements (including Church Green)</p>	<p>WARDS AFFECTED (Abbey Ward);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Background Papers: none specified</p> <p>REPORT AUTHOR C Walker, L Hadley Landscape and Countryside Services Manager, Planning Officer</p>	<p>SUMMARY To consider a report detailing proposed options for Town Centre Landscape Improvements (including Church Green).</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation Relevant Officers.</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

OVERVIEW AND SCRUTINY COMMITTEE

29th November 2011

PORTFOLIO HOLDER ANNUAL REPORT: LEISURE AND CULTURAL SERVICES

Relevant Portfolio Holder	Councillor Derek Taylor, Portfolio Holder for Leisure and Cultural Services
Portfolio Holder Consulted	
Relevant Heads of Service	Head of Leisure and Cultural Services
Non-Key Decision	

1. SUMMARY OF PROPOSALS

The report provides a summary of the Council's progress for the Leisure and Cultural Services Portfolio.

2. RECOMMENDATIONS

The Committee is asked to RESOLVE

- 1) a number of questions based on the content of the attached report to be addressed by the Portfolio Holder for Cultural and Leisure Services during his annual report on 24th January 2012; and
- 2) that the report be noted.

3. KEY ISSUES

Background

- 3.1 As part of Overview and Scrutiny Committee's work programme it has been agreed that each Portfolio Holder will provide a written report on progress in their area or responsibility and attend a meeting of the Committee.

Financial Implications

- 3.2 There are no financial implications arising directly from the report, however, the report does refer to revenue and capital budget issues.

Legal Implications

- 3.3 There are no legal implications to this report.

OVERVIEW AND SCRUTINY COMMITTEE

29th November 2011

Service / Operational Implications

- 3.4 The Leisure and Cultural Services Portfolio is critical to achieving the Council's priorities.

Customer / Equalities and Diversity Implications

- 3.5 There are no direct recommendations on customer service; however, the report does provide information on services to our customer over the last year.
- 3.6 There are no direct recommendations on equalities and diversity.

4. RISK MANAGEMENT

There are no risks arising directly from this report.

5. APPENDICES

None

6. BACKGROUND PAPERS

Not Applicable

AUTHORS OF REPORT

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Portfolio Holder Annual Report

Portfolio: Leisure & Cultural Services
Portfolio Holder: Cllr Derek Taylor

Year: 2011

1. Executive Summary

1.1. Please provide a summary of progress over the last year (no more than one page).

Leisure & Cultural Services

It has been a busy year for the Leisure & Cultural Services team, key areas of work and the progress made for the overall service are shown below.

There is also an update from the 3 main service areas within the overall department which provides specific detail for each area.

- **Shared Service** – following the agreement of elected members in April 2011 the service has now been shared with Bromsgrove to create a single Leisure and Cultural services team who are hosted and based in Redditch Town Hall. This project has not only resulted in increased capacity and service resilience across all areas of responsibility, it has also allowed for a more responsive service to be developed to support the Council's Corporate Priorities and to ensure service design is based upon residents need.
- The **Abbey Stadium** project has been progressed inline with the agreed programme and budget, the project is now in its later stages with completion expected in December 2011. Officers are now planning the opening of the site which will lead to the new facilities being opened on a staged basis between Feb and March 2012.
- Following the withdrawal of funding for the **Learn Direct** service, officers have reviewed the service and agreed an alternative funding stream in order to maintain adult education services within the Borough. The service is performing exceptionally well and since its move from the REDI Centre it has increased the number of students it engages with, completion rates have increased and the average time spent to complete courses have fallen.
- **Service reviews** – the service management team has overseen four key service reviews this year to enhance the quality of service to users and to increase participation rates amongst residents, full detail of these reviews can be found below.

Parks & Green Spaces

The Parks team have been working with the environmental service team to review grounds maintenance and street cleansing scheduling for our key green spaces with a view of improving the standard provided to residents. The team are also working on key services prior to producing a Green Space Strategy for adoption by elected members in 2012.

The team have successfully entered a number of current stewardship schemes into the Higher Level stewardship agreement with Natural England ensuring maximum funding and sustainable management

The team are looking at opportunities to widen the biodiversity and recreational value of our sites through effective partnerships and internal dialogue with environmental services and the planning teams. The relationship with both strategic planners and development control has been strengthened in the past 12 months and this has ensured the needs of the team are understood, developer applications are addressing the public need from a L&VS perspective at an early stage of the process and designing high quality open spaces that support community interaction and cohesion.

Other key areas of work include;

- The **Morton Stanley Festival** was hailed a success this year with many thousands attending, 38 artists performed over the weekend with a variety of activities for children. The voluntary sector involvement continues to grow through the 'We are Redditch' event (an integral part of the festival) The reputation of the event continues to grow, this year being the first ever live festival to be streamed to the internet, the host company received hits from Germany, Spain and New Zealand.
- **Overdale Park** retained its Green Flag for the second year and continues to develop as a local amenity. The park hosted local events this year and will provide the location for a public arts feature developed in partnership with HMP Hewell. Hewell led on local consultation with residents, allotment holders and schools, the project has enabled positive dialogue and experience, the project focuses on the theme of restoration and hope, the theme agreed by both the community and prisoners. The green flag accreditation was also maintained at AVCC and Morton Stanley Park.
- **Allotments** currently have a high occupancy with several sites at full capacity, Dolphin Road and Church Hill allotments have benefitted from investment to improve their infrastructure. Winyates Green allotments were successful in obtaining a lottery bid and have provided a resource room and toilets to significantly improve the resource on site for disabled gardeners. Dolphin Road allotments were also successful with funding to improve their communal meeting room and are currently raising funds to provide toilet facilities on site

Cultural Services

The new cultural service team that has been formed has gone from strength to strength this year with increased partnership opportunities being explored and increased cross service work being undertaken, key achievements include;

Palace Theatre

- A full service review has been undertaken, with a revised management structure being developed and implemented in June 2011. This has increased the accountability on site and led to a more outcome focused approach to the site which is being realised through the usage figures and financial performance.

- A new Programme Board has been developed and is now meeting, this brings together all those who use the site (inc community representation) to oversee the allocation of theatre space and to ensure the programme provided is diverse, reflect the market place and is well used/received.
- The service has increased the quality of customer care and developed a formal theatre based volunteer workforce plan to recognise the invaluable work the volunteers play at the site. This includes the implementation of an online booking facility.

Community centres

- A service review has been undertaken, resulting in a change of working practices to improve the customer quality of service delivery and to increase the availability of the sites. This has seen an overall usage increase by approximately 13% (to date)
- Have completed a significant refurbishment programme of half of the Centres in the portfolio to increase the quality of service provision, make the sites more accessible and to ensure usage and income targets are met.

AVCC

- The Centre went through a full European Tender process to source a new provider for the venue.
- The new operator took up resident in May 2011 on a ten year term.
- The new operator has invested in excess of £250K in building improvements which were fully completed in September 2011, early indication are that the service is very well received by the majority of resident and that usage of the site and the park in general is very positive. The water sports provider has now been agreed subject to contract and this provision will commence early next year.

Arts Development & Events

With the development of the Arts and Events section in August of this year the team delivered a wide range of community based events ranging from large scale events e.g. MSP 20/11 Festival and Fireworks to smaller scale celebration of the town's civic art such as the Paolozzi procession.

- **MSP 20/11:** The festival grew from the previous year attracting in excess 35 musical acts, and an expanded range of community interest groups range. The overall attendance was an estimated 9,000 an increase of 2,000 on the previous year.
- **Fireworks Event:** The firework event at Arrow Valley Park proved a great success this year and the attendance was a significant increase due in part to perfect weather conditions. Through a joint procurement exercise a new firework provider

was secured saving around £2K and with the positive feedback we have received there was a significant increase in quality

- **Paolozzi Procession:** The team ran a range of workshops in the community and at the Palace Theatre to make a range of colourful structures. In October a procession of 150 children with the variety of art structures was led through the town to the Mosaics which helped raise the profile of this very important piece of Public Art

Sports Services

Sports Centres

- A Management review has been taken across all sites to ensure the management structures reflect the business requirements of the Service once the Abbey opens, and that all sites are managed in such a way to maximise efficiency and usage numbers.
- An operational staffing review to address the new shift requirements of the new Abbey Stadium has been completed across all sites, this has enhanced the quality of the staffing structure and will lead to a higher standard of service delivery across all sites.
- Installation of a new £160k Interactive Gym and Sports Science Lab at Arrow Vale.

Forge Mill

- A staffing review to create a management role within the service has been undertaken this has led to actions to improve the commercial requirements of the Museum and has increased usage figures through a more co-ordinated and proactive approach to service delivery.
- External Grant funding of £150k to deliver a project to repair and sustain the Bordesley Abbey ruins has been achieved. This work will be completed by March 2012.
- A new £30k play facility has been implemented to enhance dwell time of customers and to increase the customer experience on site. This also increases the sites appeal to wider audiences and increase usage/through put figures.
- Landscape project in partnership with volunteers and NEW College to create Monastic Gardens has been undertaken to increase the attraction value of the site including the development of an outdoor area to create an outdoor events service on site.
- Significant increases in attendance due to more events, the Play Area installation and new audio visual posts adding to the Schools and Visitor learning experience.

BMX / Skate Park

- The club held a heat of the National Championships with 1250 attending. The event was featured on Sky TV and attracted riders from all over the UK.
- Work has progressed with Redditch Borough Council's Sports Development Team and British Cycling to develop a revised committee structure and club constitution as well as a refreshed Sports Development Plan to increase knowledge and understanding of the sport and increase attendance on site.

Sports Development

- Young people benefitted from a fantastic programme of sport activities through the National initiative 'Sport Unlimited'. Our County achieved an outstanding performance, achieving the second highest result nationally. The redditch project was accessed by 1704 young people in year3 (overall 4489) and had a high retention rate of 3364 young people.
- Led a highly successful holiday programme, including inclusive trips utilising external funding and affordable opportunities to support local families and deliver positive activities. POW (Positive Opportunities Worcestershire) was very well utilised once again, after Redditch led on the pilot programme 3 years ago.
- A high calibre of sport events were delivered, with the annual sports awards and the Chance to Dance at the Palace Theatre, and the Sport Relief mile. The Youth Games was a fantastic, highlighting strong partnership working with the School Sports Partnership and hundreds of young people benefitting.

2. Performance

2.1. Please detail areas of good performance over the past year.

CPI Code	Service Area	10/11	09/10	Comment
EC 006	Palace Theatre	53,155	44,857	Increase in Pantomime Attendance and other performances due to Improved Marketing approach.
EC 007	Sports Centres	569,197	565,157	Comparable with 09/10
EC 008	Forge Mill Museum & Bordesley Abbey Visitor Centre	21,347	15,068	Increase in visitors due to more events, installation of new Play Area and

				Interactive displays.
EC011	Community Events	62,078	44,364	Increase in events programme and good weather resulting in increased attendances
EC 012	Community Centres	180,439	151,650	Increase in regular hires
EC 013	Sports Development	62,241	59,741	Increase in attendances from Summer Youth Festival
EC014	Arts Development	14,236	9,851	More programmes due to external grant funding
EC 015	Arrow Valley Countryside Centre	342,973	335,025	Increase in events and general attendances due to good weather

2.2. Please detail key performance indicators that are of concern

There are no areas of under performance with in the past 12mths to report upon.

3. Revenue Budget

3.1. Explain problem areas – what has been done, what is planned to be done – impact on priorities, key deliverables

Revenue Budget – Areas of Concern

Budget Code	Description	Explanation and/or corrective action.	Impact on performance and priorities
00156320	Golf Course Green Fees	Linked to original business case income targets being unachievable	The lack of rounds has impacted upon income generation, this is being addressed as part of the 2012/13 budget round.
00076210	Reddicard Income	Targets unachievable based on 3yrs performance following efficiency savings review.	This matter is being addressed as part of the 2012/13 budget round.

4. Capital Budget

4.1. Explain problem areas – what has been done, what is planned to be done – impact on priorities, key deliverables

There have been no issues in this area to be reported, at present all capital projects are within budgets.

5. The Year Ahead

5.1 Please detail the portfolio holder's main areas of focus in 2012/2013

Parks & Green Spaces

The Parks team will be prioritising the following areas in 2012/13;

Schedules within our key green space venues in conjunction with our users forum and targeting these key sites based on usage and expectation.

The production of a Green Space Strategy. The strategy will include the following objectives and although concise will provide a firm direction of travel;

- Quality of life and environment linked to Corporate objectives
- An integrated approach to management
- Recreational opportunities
- Conservation – Ecology/Geology and Biodiversity
- Natural History and Landscape Features
- Sustainable Services
- Information and Consultation
- Developing partnerships

Completed the play Area review which will help inform investment opportunities and re-evaluate current play area provision

Planning/Section 106 reviews based on the proposed loss of PPG documents within the new financial year and the needs to develop a revised evidence base for quantitative and qualitative data for play, pitches, outdoor sports and POS requirements.

Business Development

Marketing review Inc web sites - The Website is key to support all services moving forward – we need to review the current format and identify how this works within Leisure and Cultural Teams. Marketing Schedules need to be reviewed and revised where required for all teams and opportunities both service wide and corporately need to be identified to gain a more cost effective market model for the service.

Sponsorship Policy - The Sponsorship Policy needs to be produced and formal approval sort from elected members, along with the finalisation of supporting documents for the sponsorship

proposal such as license agreements etc. Planning applications for 7 sites have now been approved and procurement advice is being sought for the signage and installation of these.

Review of booking and payment systems - Review of the Redditch booking and payment system is being undertaken to identify issues around time/methods and processes to increase user satisfaction and ensure completion at the first point of contact.

Marketing Strategy Inc Fees and Charges - A Service Marketing Strategy to be produced through the Business Development Team working with all 4 Service Managers to ensure L&CS Marketing methods are efficient, have met target markets need and are cost effective, this includes greater use of social and e-marketing principles and market segmentation tools.

Sports Services

The Opening of the new Abbey through delivery of the Transition Plan and the achievement of revised income and usage targets.

Delivery of a funded Community Sports Programme in partnership with local Sports Clubs and County Councillors. The programme will encourage communities to participate in taster sessions in their communities and culminate with a Community Games event at the new Abbey Stadium.

Investment through external grant funding into Greenlands Playing Pitches to create an Outdoor Sports and Play hub in an area of need.

A branded Club support model for Sports clubs in the Town. This will also include a branded Sports Volunteer Programme.

Health intervention programmes require future development with key partners in order to work more closely with CCG groups as they form and NHS Worcestershire agenda.

Disability and minority sport programming is a key area of work to ensure that provision and usage in this area is increased to meet local demand.

Health and Fitness Provision at Arrow Vale Sports centre will need to be addressed following the completion of the current onsite profit share arrangements. A revised model of service delivery is being proposed by officers as part of the current budget round and promotional campaigns will be developed to support on site usage.

Sports Development

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- Led a highly successful holiday programme, including inclusive trips utilising external funding and affordable opportunities to support local families and deliver positive activities. POW (Positive Opportunities Worcestershire) was very well utilised once again, after Redditch led on the pilot programme 3 years ago.

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Olympics

A community driven programme of events will be established, highlighting Olympic and Paralympic opportunities and signposting into local sports clubs and community provision. It is envisaged that local events and groups will be adopting Olympic values through Community games Inspired events and a full support package and open evenings will be in place to galvanise partnerships and promote local opportunities for our diverse population.

Cultural Services

Reduce the operating deficit of the Palace Theatre and embed the new culture within the delivery business plan for the service. Working with property services to raise the Theatres DEC rating from “B” to a “A” rating to improve the sustainability and promote the best practice to the County.

Develop a Cultural and Events Strategy which supports the current delivery programme but identifies sustainable opportunities and produces a Communities Action Plan to guide and assist the third sector in their priorities

Deliver the outcomes of the Natural England Grant conditions at the Bordesley Abbey site which stops the current degrading of the ruins and provides a more sustainable maintenance plan for the grounds. Incorporate a bespoke wedding venue package at Forge Mill that increases sales by 5%

Deliver a robust joint procurement programme for the event team that increases the teams capacity and delivers a financial saving to re-invest in the general programme. Deliver the international Olympic Torch Run through the Town Centre and Astwood Bank and deliver a Paralympics Opening event at the new Abbey Stadium

Complete a full community Centre programme review to determine the programmes relevance, and provide a delivery plan based on the out-comes of the review which supports the communities priorities.

Work with the Worcestershire Arts Partnership to continue to review their set up across Worcestershire and to ascertain how the partnership can support the AiR Partnership to achieve its work programme and goals. This includes gain approval for and embedding the Arts & Events strategy for Redditch.

Develop proposals across the service area to respond to the changes in youth service with in Worcestershire and ensure that the impact of changes around Positive Activities funding are minimised and where opportunities present themselves they are capitalised upon.



Overview and Scrutiny

Committee

No Direct Ward Relevance

29th November 2011

WORK PROGRAMME

(Report of the Chief Executive)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
ALL MEETINGS	REGULAR ITEMS	(CHIEF EXECUTIVE)
	Minutes of previous meeting Consideration of the Forward Plan Consideration of Executive Committee key decisions Call-ins (if any) Pre-scrutiny (if any) Consideration of Overview and Scrutiny Actions List Referrals from Council or Executive Committee, etc. (if any) Task Groups / Short, Sharp Review Groups - feedback Committee Work Programme	Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive
	REGULAR ITEMS Quarterly Performance Report Quarterly Budget Monitoring Report Annual Update on the Implementation of the Civil Parking Enforcement Scheme	Chief Executive Chief Executive Relevant Lead Heads of Service

Overview and Scrutiny

Committee

29th November 2011

	<p>REGULAR ITEMS</p> <p>Update on fly tipping and progress with the Worth It campaign</p> <p>Update on the work of the Crime and Disorder Scrutiny Panel.</p> <p>Updates on the work of the Worcestershire Health Overview and Scrutiny Committee</p> <p>Updates on the outcome of quarterly meetings of the Leader and Chair of the Overview and Scrutiny Committee</p> <p>Petitions (as and when received)</p> <p>Bi-Annual Recommendation Tracker Reports – Scrutiny Committee</p> <p>Bi-Annual Recommendation Tracker Reports - Petition Recommendations</p>	<p>Relevant Lead Head(s) of Service</p> <p>Chair of the Crime and Disorder Scrutiny Panel</p> <p>Redditch Borough Council representative on the Health Overview and Scrutiny Committee</p> <p>Relevant Lead Head(s) of Service</p> <p>Relevant Lead Head(s) of Service</p> <p>Relevant Lead Head(s) of Service</p>
<p>OTHER ITEMS - DATE FIXED</p>		
<p>29th November 2011</p>	<p>Petition – Town Centre Planning</p>	<p>Lead Petitioner</p>
<p>29th November 2011</p>	<p>Petition – Sexual Health Information Services for Young People</p>	<p>Lead Petitioner</p>
<p>29th November 2011</p>	<p>Housing Trailblazers' Presentation</p>	<p>Relevant Lead Head of Service</p>

Overview and Scrutiny

Committee

29th November 2011

29th November 2011	Portfolio Holder Annual Report – Community Safety and Regulatory Services, Councillor Brunner	Councillor Brunner
29th November 2011	West Midlands Regional Scrutiny Network Meeting – update on the outcomes of the latest meeting	Councillor Mould
29th November 2011	Performance report for services within the remit of the portfolio for Leisure and tourism	Relevant Lead Head(s) of Service
29th November 2011	Medium Term Financial Plan 2012/13 – 2014/15	Relevant Lead Head(s) of Service
29th November 2011	Scrutiny Proposal – review of Redditch Market	
24th January 2012	Housing Revenue Account Report – Pre-Scrutiny	Relevant Lead Head(s) of Service
24th January 2012	Budget Update Report – Pre-Scrutiny	Relevant Lead Head(s) of Service
24th January 2012	External Refurbishment of Housing Stock – Monitoring Update Report	Relevant Lead Head(s) of Service
24th January 2012	Portfolio Holder Annual Report – Portfolio for Leisure and Tourism, Councillor Derek Taylor	Councillor Derek Taylor
14th February 2012	Performance report for services within the remit of the portfolio for Planning, Regeneration, Economic Development and Public Transport	Relevant Lead Head(s) of Service

Overview and Scrutiny

Committee

29th November 2011

14th February 2012	Budget Bids and Medium Term Financial Plan – Final Report	Relevant Lead Head(s) of Service
6th March 2012	Performance report for services within the remit of the portfolio for Community Leadership and Partnership	Relevant Lead Head(s) of Service
6th March 2012	Portfolio Holder Annual Report – Portfolio for Planning, Regeneration, Economic Development and Transport, Councillor Pearce	Councillor Pearce
27th March 2012	Portfolio Holder Annual Report – Portfolio for community Leadership and Partnership, Councillor Gandy	Councillor Gandy
27th March 2012	Improving Recycling Rates Short, Sharp Review – Final Report	Councillor Hopkins
27th March 2012	Youth Employment at Redditch Borough Council – Update Report	Relevant Lead Head of Service
17th April 2012	Youth Services Provision Task Group – Final Report	Councillor S Chalk
17th April 2012	Facilities for Disabled People Task Group – Final Report	Councillor Mason
22nd May 2012	Promoting Sporting Participation Task Group – Final Report	Councillor Stephens
22nd May 2012	Work Experience Task Group – Monitoring Report	Relevant Lead Head of Service

Overview and Scrutiny

Committee

29th November 2011

August 2012	Update Report – Promoting Redditch Task and Finish Group	Relevant Lead Head of Service
OTHER ITEMS – DATE NOT FIXED		
	Energy Consumption – Submission of a Scoping Document	Councillor Anderson
	Equalities and Diversity – Submission of a Scoping Document	Councillor Fry
	Gritting Short, Sharp Review Group – Monitoring Report	Relevant Lead Head of Service
	Overview and Scrutiny Member Training on Pre-Scrutiny.	Relevant Lead Head of Service
	Town Centre Landscape Improvements (including Church Green Improvements) – Pre-scrutiny	Relevant Lead Head of Service
	Worcestershire Supporting People Strategy	Relevant Lead Head of Service

